

ROUTING AND RECORD SHEET

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SUBJECT: (Optional) Retire Education Program

FROM: <input type="text"/>		EXTENSION		NO.	
Deputy Director of Personnel for Employee Benefits & Services		<input type="text"/>		DATE 8 July 1987	
TO: (Officer designation, room number, and building)		DATE		OFFICER'S INITIALS	
		RECEIVED	FORWARDED	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)	
1. Directorate Senior Personnel Officer				<p>Attached for your information is the tentative schedule of activities planned for the next few months as part of the Retirement Education Program. As you will see, it is an ambitious program, but sufficiently comprehensive to assist employees in deciding whether or not to switch to FERS.</p> <p>Because of resource limitations or changing priorities, we may not be able to accomplish all of these things. Consequently, we ask that you and your staff use this schedule as background and not make it generally available in your component.</p> <p>If you have any questions regarding any aspect of the program or suggestions about other things that could be done, please let me know.</p> <div style="border: 1px solid black; width: 150px; height: 20px; margin: 10px auto;"></div>	
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FORM 1-79 610 USE PREVIOUS EDITIONS

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Retirement Education Program
July - December 1987

Transfer Briefings

Auditorium

Refresher on 10 and 17 September 1987
Transfer Considerations

Last Call 3 December 1987

Individual Components

Hqs Area
(Teams will
visit each
component to brief,
answer questions,
provide counseling,
and do software
computations) July - October 1987

Counseling

Individual Counseling and Software Computations

Hqs and other
buildings in
WDC area
(to be done in
conjunction with
component briefings) July - October 1987

Corridor Counseling (If warranted)

Hqs Area
(in conjunction
with Auditorium
presentations) September and December

Component Counseling

Hqs Area (Component Personnel Officers trained on transfer options and ready to counsel)	July - December 1987 14-17, 21-24 and 28-31 July
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SoftwareWANG Alliance Release

Field	Week of 6 July 1987
Hqs	Week of 13 July 1987

New Version of
Basic Software

PC version	Week of 29 June 1987
Mainframe version	Week of 13 July 1987
PC version	August 1987

Optimizer??Publications

Factors Brochures	July 1987
Special Cable to Field on CSRS	July 1987
Pros and Cons Paper	August 1987
FERS Notes on Individual Retirement Issues	July - December 1987
Last Call Employee Bulletin	December 1987

Foreign and Domestic Field Followup

Material to Referents July - December 1987

TDY's to Selected Areas July - December 1987

Hqs Counseling Facility ???

July - December 1987

Activation July - August 1987
Open 1-2 days a week
Staffed by Retirement Specialists
Video tapes available
PC and software
Brochures on systems

Special

Training Course Presentations July - December 1987
COS Seminars
Overseas Preparatory Training

TDYers
Briefing by Area Division On-going
Visit to Retirement Division or
Counseling Facility July - December 1987